

## Minutes of the Library Committee, April 29, 2019

**Present:** Tracy Hull; June Koelker; Zack Hawley; Scott Langston; Layne Craig; Marla McGhee

As some members had not met before, we started with introductions.

Dean Koelker and Tracy Hull began the updates with the exciting news of two new hires. The first is a Director of Special Collections to help improve and expand the archival and rare books collections. The second is an Electronic Resources Librarian who will help with the growing digital collections and resources.

They moved on to collection news next. The library purchased new databases and used the feedback of usage statistics from ProQuest to choose three new databases from their collection of databases. We were also updated on the two gift collections recently received. One has been fully cataloged and the other is in process. Marla asked if there were any complaints about getting materials from the off-site location. Dean Koelker did not know of any complaints and said there were about 20 items per day arriving from the off-site location.

Dean Koelker and Tracy Hull then spoke about the strategic plan. This included a handout on all the current and planned projects going on at the Library. It was impressive and well designed. It was nice to see some of the projects complete as well. Layne asked about how the library instruction improvement project was going. Both Tracy and June discussed the plans to improve the signal to professors about the existence of this service.

We were then updated on the medical school library. The main concern currently is on how to refer the students here at TCU to the correct location and resources at UNTHSC library. The good news is that the two libraries already had a good working relationship prior to the new medical school.

The library has received three grants recently. The first totals \$50,000 to digitize the Amon G Carter archives. The second was a smaller grant for a workshop on preservation. The third was for a rare book purchased at auction.

An architectural study for the west side of the library was announced. It will start soon, but the provost made clear that there will be zero percent chance of a project. The idea of the study is to provide information about the underused spaces (stairwells, dumb waiter, phone booth, etc.). Dean Koelker is hopeful to tackle these issues in the next 3 to 5 years with small, targeted projects. Marla asked if the relationship with the new provost was off to a good start. Dean Koelker signaled it was and mentioned that she reached out to the Dean of Library at the provost's former university. She seemed pleased with the characterization she received.

Dean Koelker passed out the program for a fundraising event, An Evening of Great Conversations. I attended the event and it was a huge success. Marla asked if the event would be yearly. June said she hopes to make it biannual.

Finally, Dean Koelker discussed the smaller events the library puts together for students and faculty. These events were well planned and well attended.

Respectfully submitted by: Zack Hawley, chair